

## **Position Description: Organist**

**Purpose:** To present musical accompaniment and support for worship services.

### **Responsibilities:**

1. Provide all music for Sunday worship, including hymns, offertory, prelude, postlude, and other liturgical needs.
2. 10:30 AM Sunday Service is a traditional service with organ and Chancel Choir.
3. Provide accompaniment for the Chancel Choir, children's and youth choirs, soloists (vocal and instrumental), and bell choir.
4. Provide music for other scheduled services including, but not limited to: Christmas Eve, Ash Wednesday, Maundy Thursday, and Good Friday, and other unscheduled services, weddings, memorials, and all other special events.
5. Piano accompaniment when necessary.
6. Attend Wednesday evening rehearsals for Chancel Choir and the occasional bell choir rehearsal.
7. Attend the monthly Music Staff and Worship committee meetings.
8. Submit music titles for the Sunday bulletin by Tuesday every week.
9. Supervise the maintenance of the organ.

### **Requirements:**

1. BA or BM in church music or organ performance / MM preferred.
2. Some experience in a congregational setting preferred.
3. Good collegial skills
4. Comfort with Presbyterian/Reformed worship

### **Accountability:**

1. The Organist is accountable to the Director of Music and the Pastor.
2. The Organist shall coordinate with the Director of Music and Pastor the musical selections for each week.
3. The Organist shall have an annual review conducted by the Director of Music, a representative of the Worship Committee and the Personnel Committee, and the Pastor.

### **Terms:**

1. Annual salary commensurate with training and experience
2. Honorarium for weddings and memorial services
3. Right of first refusal for all special events including weddings and memorial services.
4. Budget for purchasing worship music.
5. Four vacation Sundays a year.

Updated and approved by Session: May 14, 2024

Approved by Search Committee in July, 2021

Approved by Session: 08-10-2021